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## Report details for the Event - Company smart device

**Company smart device** - Admin Template

03/01/2024

## **Description of Asset(s) being returned**

Question	Answer
Item description	Company smart device
Item QR or Barcode code	#### #### ####
Condition of Item?	Broken

## **Employee declaration**

Question	Answer
Asset holder name	Ian White
Staff number	1234
Email	iamw####12@gmail.com
Date returned	02/01/2024
Returning staff member signature	E Mito

## **Counter signature**



Question	Answer
Receiving Officer Name	Frank Dispensable
Condition of item?	Damaged
Describe damage or defect	Broken screen
Image of item damage if necessary	
Store man full name	
Date	03/01/2024