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Report details for the Event - John Smith _

John Smith _ - Admin Template

15/01/2024

Engineer Details

Question	Answer
First Name	John
Last Name	Smith
Contact Number	01234 56789
Staff Number	2056
Email Address	jsmith####@gmail.com

Customer Details and Installation Work

Question	Answer
Job Serial Number	2345
Site Inspection	Required
Full Installation	Full
First Name	Robert
Last Name	Miles
Address Line 1	10 Scott Way
Address Line 2	Fulton Heights



Question	Answer
Town/City	Cranbury
County	Staffordshire
Postcode/Eircode	ST## #QT
GPS Location	53°12'31"N 3°23'14"W
Customer Present at Address	No / Access provided
Customer Meeting/discussion	Prior to Installation date
Provide Details of Discussion with Customer	no files Comments: Keys and security system information discussed
Type of Installation	Security system
Details of Work Carried out	Comments: Standard domestic security installation after checklists and inspections were completed
Any Problems Encountered During Work	Comments: Back up battery installed with infrared safety device. Noticed on site health and safety inspection
Any Additional Comments and Further Action to Take	no files Comments: Work complete - no problems



Question	Answer
List of Tools Used	Electrical toolkit Camera installation toolkit Electrical Safety PPE Standard PPE
Date & Time of Follow Up Visit	29/01/2024 15:45

Security System Contractor

Question	Answer
Referred to Company Contractor	Pending further customer requirements
Security System Customer Comments	Comments: Old camera mounts to be replaced

End of Installation Sign Off

Question	Answer
Engineer signature	
Date & Time	15/01/2024 15:54