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Report details for the Event - Brenda Jones

Brenda Jones - Admin Template

22/12/2023

Screening Checklist for Visitors and Employees 1

Question	Answer
<i>First Name</i>	Brenda
<i>Last Name</i>	Jones
<i>For employees - check the temperature and enter the result.</i>	80
<i>Has the individual washed his/her hands or used antiseptic?</i>	Yes
<i>Which of the following symptoms does the individual have?</i>	No Symptoms
<i>Has the individual contacted with people that were infected, suspected or diagnosed with COVID-19?</i>	No
<i>Additional Notes</i>	Healthy and cleared to enter building

Screening Checklist for Visitors and Employees 2

Question	Answer
<i>First Name</i>	Sam
<i>Last Name</i>	Smith
<i>For employees - check the temperature and enter the result.</i>	99
<i>Has the individual washed his/her hands or used antiseptic?</i>	No (If no please ask them to do so)
<i>Which of the following symptoms does the individual have?</i>	Fever
<i>Has the individual contacted with people that were infected, suspected or diagnosed with COVID-19?</i>	Yes
<i>Additional Notes</i>	Employee has been sent home, advised not to return for 7 days

Person completing checks

Question	Answer
<i>First name</i>	David
<i>Last name</i>	Dent
<i>Section</i>	Security
<i>Contact number</i>	01234 56789

Question	Answer
<i>Please sign</i>	
<i>Date & Time</i>	22/12/2023