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Report details for the Event - ASN 123 ### 456 Coopers Bannister


ASN 123 ### 456 Coopers Bannister - Admin Template



22/03/2024

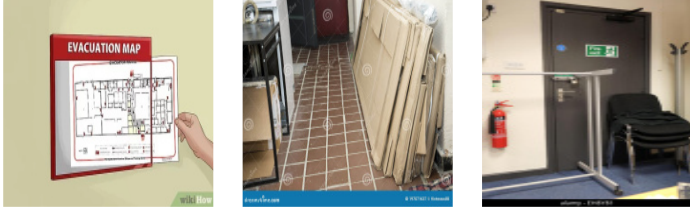

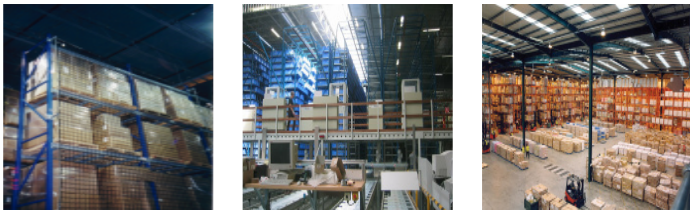
Location Details

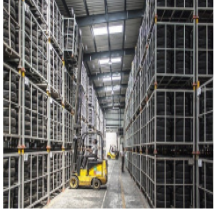


Question	Answer
<i>Audit Serial Number</i>	ASN 123 ### 456
<i>Business Name</i>	Coopers
<i>Address Line 1</i>	Stanley Business Park
<i>Address Line 2</i>	Frompton
<i>County</i>	Somerset
<i>Postcode</i>	FR## ##DF
<i>GPS Location</i>	51°59'5"N 1°48'52"W
<i>Client Contact Name</i>	Steve Riley
<i>Contact Phone/Mobile Number</i>	01234 56789
<i>Email Address</i>	steve#####@gmail.com
<i>Date and Time of Audit</i>	15/03/2024

Audit Details


Question	Answer
What processes are currently used for receiving inventory?	Automated receipt, Barcode and QR code reader Receipt, Packing Slip Receipt
What processes are currently used for storage of inventory?	Warehouse rack systems, Automated storage and retrieval systems (AS/RS), Shelving, Pallet racking, Bulk storage
Other - Please explain	-- waiting for images to be uploaded --
Are there any warehouse optimisation techniques in place?	Slotting Optimization, Stock Management, Slotting Strategies, Data Analysis Systems, Other
Other - Please explain	 <p>Comments: New loading bay finished and ready for operation. Audits, Health and Safety inspection. Fire Safety inspection required.</p>
How often does inventory get organised and rotated?	Weekly
How do you ensure inventory accuracy?	Perform regular cycle counts, Implement barcoding, Implement real-time data collection, Maintain a proper records system, Enhance training for staff, Review quality assurance measurements, Utilise sophisticated inventory management software
Are inventories regularly counted?	Monthly

Question	Answer
<p><i>Are inventory control systems in place to monitor and make sure inventory is tracked efficiently?</i></p>	<p>Automated reordering and trigger systems, Barcoding and QR code scanning., Software dashboards for condition and stock, Scanning software that records all product transactions in real-time, Predictive analytics software, Other, Database systems</p>
<p><i>Other - Please explain</i></p>	<div data-bbox="485 663 938 875">  </div> <p>Comments: Regular physical check of pallets before rack storage</p>
<p><i>What processes are used for shipping and distribution of inventory?</i></p>	<p>Inventory Management, Dispatch Scheduling, Warehouse Logistics, Shipping Warehousing, Packaging Labeling</p>
<p><i>Other - Please explain</i></p>	<div data-bbox="485 1193 938 1406">  </div> <p>Comments: Warehouse logistics audits on a daily basis</p>
<p><i>Is order picking automated or manual?</i></p>	<p>Manual</p>
<p><i>Are safety and security protocols in place and adhered to?</i></p>	<p>No</p>

Question	Answer
<p>No - Please explain</p>	<div data-bbox="485 414 1177 622">  </div> <p>Comments: There is some irregular storage in warehouse corridors. This was flagged up on recent Health and Safety Audit. Nothing appears to have been done. Evacuation maps have been correctly placed after Fire Safety inspection. Cluttered fire exits</p>
<p>Are there any existing warehouse management challenges?</p>	<p>Yes</p>
<p>Yes - Please explain</p>	<div data-bbox="485 1048 1177 1256">  </div> <p>Comments: Incorrect pallet building on occasion. To be addressed with section managers. Canteen area, many complaints from staff about inadequate facilities</p>
<p>How are returns handled?</p>	<p>Track and Trace, Report and Analyse, Monitor and Organise, Pack and Dispatch</p>
<p>How do you ensure inventory is cost effectively stored?</p>	<p>Maximise Utilisation, Implement Automation, Optimal Packaging, Leverage Technology, Other, Reduce Deadstock</p>
<p>Other - Please explain</p>	<div data-bbox="485 1758 1177 1966">  </div> <p>Comments: New racking adding third tier</p>

Question	Answer
<p><i>How do you ensure warehouse space is optimised?</i></p>	<p>Assess inventory, Reorganise layout, Automate processes, Group products, Increase capacity</p>
<p><i>Other - Please explain</i></p>	 <p>Comments: New area adding 4th tier for overseas shipping</p>
<p><i>Is there effectively planned schedules for arrival and departure?</i></p>	<p>Yes</p>
<p><i>No - Please explain</i></p>	 <p>Comments: Planned schedules for packaging and delivery areas. Health And Safety Audit. Fire Safety Inspection. Site survey and Land survey new building. Vehicle Inspection for new forklifts.</p>
<p><i>Any further comments</i></p>	

Auditor Details

Question	Answer
<i>First Name</i>	Roger
<i>Last Name</i>	Bannister
<i>Contact Number</i>	02345 56789
<i>Email Address</i>	rogerban#####@gmail.com
<i>Please Sign Off</i>	
<i>Date & Time</i>	22/03/2024